

Inspection based on group membership under the following group manager		Certification body	Internal unique report no. of the Certification body
Company name	Participant no.		

Please enter all information legibly !!!

Operation/operating site (hereinafter referred to as operation):

Name of operation: _____
 Address: _____
 Coordinates: Latitude: _____ Longitude: _____
 Person responsible: _____
 Country of origin of the biomass: _____

Inspection information

Inspection scope EU
 Inspection type: _____ Inspection of group member _____
 Method & Date on-site Date: _____ from _____ a.m./p.m. to _____ a.m./p.m.
 on-site Date: _____ from _____ a.m./p.m. to _____ a.m./p.m.
 on-site Date: _____ from _____ a.m./p.m. to _____ a.m./p.m.
 on-site Date: _____ from _____ a.m./p.m. to _____ a.m./p.m.
 Total inspection time on site (h): _____ Total time pre-/ post processing (h): _____

 Name lead auditor Name(s) co-auditor(s) Name(s) trainee(s)

Result of the inspection

Inspection result	Classification	Measures
100%	<input type="checkbox"/> COMPLIANT REDcert requirements are completely satisfied	No corrective measures required
75 - 99%	<input type="checkbox"/> PARTIALLY COMPLIANT REDcert requirements are largely satisfied	Routine documentation, agree on corrective measures, check implementation
< 75% or KO (knock-out)	<input type="checkbox"/> NON-COMPLIANT REDcert requirements are NOT satisfied	Send inspection report to REDcert and BLE (within 24h after the inspection) Follow-up inspection required

Follow-up inspection required? No Yes Proposed date: _____ Copy received

 Signature of the auditor Signature (person responsible)

For accuracy: _____
 Date Signature of the person responsible at the certification body

<u>Certification body & risk assessment</u>		
Name of Certification Body		<i>Logo of Certification Body</i>
Registration number REDcert		
Name of accrediting body		
Accredited scope(s)		
Date of accreditation		
<u>Contact details of the certification body</u>		
Address: _____		
Country: _____		
Person responsible: _____		
Phone number: _____		
Email address: _____ Website: _____		
<u>Risk assessment</u>		
The audit was conducted based on the following risk assessment:		
Name of risk assessment (file)		
Date of the assessment		
Result (e.g. low, standard, high)		
Comment		
<u>Other voluntary schemes</u> <input type="checkbox"/> N/A		
The economic operator has or had a certificate of (an) other voluntary scheme(s) recognized under Directive (EU) 2018/2001 art. 30 (4) or (6) (<i>expand list if necessary</i>)		
Name of the voluntary scheme		
ID-Number of certificate		
Scope of the certificate		
Current status of certificate (e.g. valid, suspended, withdrawn, terminated)		
Valid until		
Important: All fields are mandatory!		
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1. Information about the operation	
Company name (name of the operation)	
2. Scope of application	
Inspection of a group member	<input type="checkbox"/>
Inspection as part of of an individual certification	<input type="checkbox"/>
Note: All fields are mandatory!	
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1. Information on estimated amount and type of sustainable biomass

		Type of biomass	Category	Quantity in tons
Quantity of <u>estimated</u> annual sustainable biomass produced <i>Expand list if necessary!</i>	1			
	2			
	3			
	4			
	5			

2. Information on actual quantity and type of sustainable biomass

		Type of biomass	Category	Quantity in tons
<u>Actual</u> quantity of produced sustainable biomass in the previous calendar year <i>Expand list if necessary!</i>	1			
	2			
	3			
	4			
	5			

Additional guidance on the column "Category": please indicate under which of the following categories the material can be categorised
 Annex IX Part A (biomass listed under Annex IX part A of Directive (EU) 2018/2001)
 Annex IX Part B (biomass listed under Annex IX part B of Directive (EU) 2018/2001)
 WaR (other waste or residues not listed under Annex IX of Directive (EU) 2018/2001)

*in addition to Annex IX of Directive (EU) 2018/2001, Annex IV of Implementing Regulation (EU) 2022/996 provides a non-exhaustive list of waste and residues currently covered by Annex IX to Directive (EU) 2018/2001.

Important: All fields are mandatory!

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Key:


Conform = Full compliance


Minor NC = limited, isolated, temporary, not systematic


Major NC = potentially reversible, repeated and systematic

Critical / KO = intentional, irreversible, jeopardising integrity

N/A = Scheme requirement is not applicable

 = Input field

 = Input field with KO evaluation

 = Input not possible

Legend (to shorten the comments): MMS= merchandise management system, SD=self-declaration, FA=farmer, IG=incoming goods, OG=outgoing goods, MB=mass balance, MBS=massbalance system, WI=work instruction, PI=procedure instruction, E=employee, P=participant, CM=corrective measure, CAP=corrective action plan, OS=operating site/warehouse

Name of operation:		Evaluation					Inspection date:
Consec. No.	Criterion/requirement	CONFORM	MINOR	MAJOR	CRITICAL/KO	NOT APPLICABLE (N/A)	Comments / description of the inspected documents / records / certificates
1.1	The supplied waste or residual materials only contain biomass that complies with Directive (EU) 2018/2001.						
1.2	If the waste or residual material originates from agriculture, forestry and fishing or from aquacultures, the requirements stipulated in Art. 29 of Directive (EU) 2018/2001 are satisfied.						
1.3	The material is waste according to Art. 3 of Directive 2008/98/EC.						
1.4	The material has not been intentionally modified or contaminated to be classified as waste.						
1.5	The material is a residual material as defined in Directive (EU) 2018/2001.						
1.6	The declaration of the supplied waste or residual material is complete and correct.						
1.7	The respective waste or residual materials are at no time mixed with biomass of a different origin.						
1.8	Waste and residual materials were not only generated for the purpose of double counting.						
1.9	The self-declaration(s) submitted to the collection point is/ are legible, complete and correct.						

Consec. No.	Criterion/requirement	Evaluation					Comments / description of the inspected documents / records / certificates
		CONFORM	MINOR	MAJOR	CRITICAL/KO	NOT APPLICABLE (N/A)	
2	Mass balance system						
2.1	The amount of waste/residual material delivered to the downstream interface is proved and checked for plausibility.						
3	Records and documentation						
3.1	All of the records and shipping documents required to check the requirements above are up-to-date, complete and available.						
3.2	All documents must be kept for at least 5 years.						
Evaluation of the inspection results		COMPLIANT	MINOR	MAJOR	CRITICAL/KO	N/A	KO (no confirmation of conformity)
Number of evaluations		0	0	0	0	0	0
Total of all evaluations (not including N/A evaluations)		0					
Inspection results as a %							
Score (COMPLIANT= 20 pts, MINOR= 15 pts, MAJOR= 5 pts, CRITICAL/KO= 0 pts, N/A= 0 pts, KO= no confirmation of conformity)		0	0	0	0	0	0
Total of all points		0					
Max. number of points		0					
Inspection result as a % (total of all points divided by the max. number of points * 100)							

Decision tree

